

To: Members of the Health Improvement Partnership Board

Notice of a Meeting of the Health Improvement Partnership Board

Thursday, 16 May 2019 at 2.00 pm

Old Library, Town Hall, Oxford



Yvonne Rees
Chief Executive

Date Not Specified

Contact Officer: **Julieta Estremadoyro, Partnership Board Officer**
Tel: (01865) 326464; Email:
commissioning.partnershipboard@oxfordshire.gov.uk

Membership

Chairman – District Councillor Andrew McHugh
Vice Chairman - District City Councillor Louise Upton

Board Members:

Cllr Anna Badcock	South Oxfordshire District Council
VACANT	West Oxfordshire District Council
Dr Kiren Collison	Clinical Chair of Oxfordshire Clinical Commissioning Group
Christine Gore	West Oxfordshire District Council
Daniella Granito	District Partnership Liaison
Diane Hedges	Chief Operating Officer, Oxfordshire Clinical Commissioning Group
Richard Lohman	Healthwatch Ambassador
VACANT	Vale of White Horse District Council
Val Messenger	Interim Director of Public Health
Nerys Parry	Oxford City Council
Cllr Lawrie Stratford	Cabinet Member for Adult Social Care & Public Health, Oxfordshire County Council
Jackie Wilderspin	Public Health Specialist
Val Messenger	Interim Director of Public Health

Notes:

- **Date of next meeting: 12 September 2019**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

- 1. Welcome by Chairman, District Councillor Andrew McHugh**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declaration of Interest - see guidance note opposite**
- 4. Petitions and Public Address**
- 5. Notice of Any Other Business**

14:05
5 Minutes

To enable members of the Board to give notice of any urgent matters to be raised at the end of the meeting.

- 6. Note of Decision of Last Meeting (Pages 1 - 8)**

14:10
10 Minutes

To approve the Note of Decisions of the meeting held on 14th February 2019 and to receive information arising from them.

- 7. Performance Framework (Pages 9 - 14)**

14:20
15 Minutes

Report presented by Val Messenger

To receive an update on performance and discuss any Red or Amber rated indicators.

- 8. Health Ambassador Report (Pages 15 - 16)**

14:35
10 minutes

Report presented by Richard Lohmann

To receive updates from Healthwatch Oxfordshire on topics relevant to the Board.

9. Tobacco Control Alliance - findings of an audit of current provision
(Pages 17 - 22)

14:45
15 Minutes

Report presented by Eunan O'Neill

To report on a recent "CLearR" assessment of local tobacco control initiatives and discuss the implications of the findings.

10. Domestic Abuse - Action Plan, Performance Report and 5-Year Strategy (Pages 23 - 48)

15:00
15 Minutes

Report presented by Sarah Carter and/or Sarah Breton

- To inform the Board about the services currently being delivered and how they are performing.
- To give details of plan for 2019-20.
- To outline the framework for a new 5-year strategy for Domestic Abuse following recent consultation events.

11. Active Oxfordshire - Update and Strategic Plan (Pages 49 - 98)

15:15
25 Minutes

Presented by Paul Brivio and Keith Johnson

To update the Board on recent progress and discuss the strategic priorities set out in the Active Oxfordshire Operational Plan.

12. Joint Strategic Needs Assessment

15:40
15 Minutes

Presented by Jackie Wilderspin

To receive a presentation on the new Joint Strategic Needs Assessment which can be found here:

<http://insight.oxfordshire.gov.uk/cms/joint-strategic-needs-assessment>

13. Any Other Business and Forward Plan (Pages 99 - 100)

15:55

5 Minutes

Presented by Cllr Andrew McHugh

The Forward Plan is presented by District Cllr Andrew McHugh, Chairman of the Health Improvement Board. The Board is asked to note the items on the forward plan and propose any areas for future discussion.

ITEMS FOR INFORMATION ONLY

- (i) Communication with working groups to encourage tackling inequalities and targeting work
The letter to the working groups will be circulated at the meeting.
- (ii) Joint Health and Wellbeing Strategy
To circulate final version to the Board.
- (iii) Affordable Warmth Report